

## Sign Permit Application

Date Received:

Job Address			Suite
Property Owner/Tenant Name			Phone
Contractor Name			Phone
Address	City/State	Zip	Alt. Phone

- ☐ LED Graphics Sign      ☐ Monument Sign      ☐ Primary Wall Sign      ☐ Secondary Wall Sign  
☐ Message Board Sign      ☐ Pole Sign      ☐ Pylon Sign      ☐ Canopy Sign

Is this a re-face to an existing sign?      ☐ Yes      ☐ No

Size	Description	Fee Each	Fee
	Signs 1 – 50 sq. ft. (Enter square footage)	\$50.00	
	Signs 51 – 100 sq. ft. (Enter square footage)	\$100.00	
	Signs 101 – 200 sq. ft. (Enter square footage)	\$200.00	
	Signs 201 – 300 sq. ft. (Enter square footage)	\$300.00	
	Signs 301 sq. ft. plus (Enter square footage)	\$1.00 Per Sq Ft	
Total			\$ -

  

<input type="checkbox"/> Primary Wall Sign/Awning _____ Store front width _____ Sign Length _____ x Sign Height _____		2 sq. ft. of sign area for each ft. of store front. Sq Ft Allowed _____ Total Sign Sq Ft _____
<input type="checkbox"/> Secondary Wall Sign _____ Primary Wall Sign Sq Ft _____ Sign Length _____ x Sign Height _____		Not to exceed 50% of primary wall sign area. Sq Ft Allowed _____ Total Sign Sq Ft _____
<input type="checkbox"/> Monument Sign _____ Sign Length _____ x Sign Height _____		→ This sign type requires a stake-out inspection. Total Sign Sq Ft _____
<input type="checkbox"/> Pole Sign _____ <input type="checkbox"/> Pylon Sign _____ Sign Length _____ x Sign Height _____ Overall height of sign (grade to top). _____		→ This sign type requires a stake-out inspection. Total Sign Sq Ft _____

The issuance or granting of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of this code or of any other ordinance of the City of Bedford. Permits obtained shall not give authority to violate health and safety violations. The issuance of a permit based on construction documents and other data shall not prevent the building official from requiring the correction of errors in the construction documents and other data. I have read the completed application and know the same is true and correct and hereby agree that if a permit is issued all provisions of the City Ordinances and State Laws will be complied with whether herein specified or not. I agree to comply with all property restrictions. I am the owner of the property or the duly authorized agent.

- ☐ Submit application and pay by cash, check or credit card in person.  
☐ One time charge on my credit card. Application by fax or mail. (credit card payment form required)

Applicant Name (Print)	
Applicant Signature	Date:

Office Use

Current Certificate of Occupancy for site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Approval to Issue Permit	Date: